

AFTER ACTION REPORT

TO: Inspector Payne, Captain Whitfield
FROM: Lt. Angie Lewis
DATE: September 19, 2011
RE: Germantown Festival 2011

Purpose: To provide traffic control and safety for all citizens attending the Germantown Festival.

Executive Summary: Traffic control went well in terms of the flow of traffic in the area. There were four traffic accidents at the railroad tracks near Poplar Pike and Southern. We barricaded and coned off the ditch area on the south side of Poplar Pike where the vehicles were turning into the ditch. Fire Marshal Dwyer and I met with Traffic Engineer Jonathan Smith concerning this traffic issue. He contacted the Track Supervisor for Norfolk-Southern railroad and they are meeting on Wednesday, September 21st to discuss solutions to this issue to include filling in part of the ditch area. The parade went very well on Sunday with no issues or complaints. The plan for communications that Fire Marshal Dwyer and I developed prior to the event worked extremely well. We could communicate directly with one another and hear calls for service or medical issues immediately. This reduced the response time particularly for medical calls. I also plan to request the Wienie races be set for Saturday again next year instead of Sunday.

Lessons Learned: Next year Fire Marshal Dwyer and I plan to go and speak to the vendors prior to the opening of the Festival to make sure they all understand the process for break down on Sunday evenings. There is an issue each year with vendors attempting to tear down their booths and leave early even though there are pedestrians still in the park. Parking becomes an issue each year on Poplar Pike at the close of the Festival for vendors trying to load items early. I plan to address this in the After Action Review with the Special Events Committee for more input and solutions.